

TDCJ INMATE TRANSFERS: WHAT YOU NEED TO KNOW



WHAT IS AN INMATE TRANSFER?

Sometimes, the Texas Department of Criminal Justice (TDCJ) moves an inmate from one unit to another. This is called a transfer.

Reasons for transfers include:

- ✓ Medical Needs
- ✓ Educational Opportunities
- ✓ Program or Rehabilitative Access
- ✓ Custody Level Changes
- ✓ Hardship Transfers (requested by family)

CAN I REQUEST A TRANSFER FOR MY LOVED ONE?

Maybe. Some transfers happen automatically. Others can be requested by the inmate or by their immediate family under certain conditions.



HARDSHIP TRANSFERS

Your loved one may be transferred closer to you if you have a **serious medical condition that prevents long-distance travel.**

Requirements:

- You must be an **immediate family member** (parent, sibling, spouse, child, grandparent, step, or foster family).
- Must provide a **doctor's letter** on **official letterhead** stating an "inability to travel long distances due to a medical condition."

Your loved one must be:

- At a permanent unit 200+ miles away
- Custody level G1, G2, or G3
- Free of major disciplinary reports in the last 12 months
- Not incarcerated for an offense involving a family member
- Not placed in a county where the victim lives (if the offense was violent)



TO REQUEST A HARDSHIP TRANSFER

Mail a letter with the inmate's full name, TDCJ #, and doctor's letter to:

**Assistant Director for
Classification and Records**
ATTN: Hardship Transfer
P.O. Box 99,
Huntsville, TX 77342-0099



☎ For questions, call: (936) 437-6271

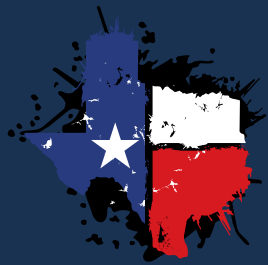


IMPORTANT NOTES

- Transfers take **3 weeks to 6 months** after approval.
- Transfers to **metro areas** like Houston/Dallas may take longer.
- Always confirm the inmate **wants** to be transferred before making a request.



P.O. Box 1563, Pearland, TX 77588 Website: www.texasprisonsalliance.org



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MEDICAL TRANSFERS

Inmates can be transferred for health-related reasons at any time.

Steps:

- The inmate requests a medical exam.
- If transfer is needed, the unit healthcare staff sends a request to the **Health Services Liaison** for approval.

Keep in Mind:

- Custody level, sentence, or disciplinary record **do not** affect medical transfers.
- Transfer usually occurs **within a week**.
- Concerns? File a grievance or write to:

Office of Professional Standards, P.O. Box 99, Huntsville, TX 77342



EDUCATION TRANSFERS If a **program isn't available** at the inmate's current unit, they can request a transfer to a unit that offers it.

How It Works:

- Inmate sends an **I-60** form to the unit education department.
- If qualified, they'll be advised on next steps.
- The Windham School District submits the request to the SCC.

Things to Know:

- Must be **G1-G3** custody level.
- Free of **major** cases (12 months) & **minor** cases (3 months).
- The best chance of approval is within **24 months of parole eligibility**.
- Transfer happens in **1-4 months**.
- Inmates **may return to their original unit** after completing coursework.



PROGRAM & REHABILITATIVE TRANSFERS

Inmates may request transfers for **access to programs** like substance abuse treatment or counseling.

Requirements & Timeline:

- Submit an **I-60** form to the Unit Classification Committee (UCC).
- Must be **G1-G3 custody level** and free of recent disciplinary issues.
- Most often **approved within 24 months** of parole eligibility.
- Transfer happens in **2-4 months**.
- May be transferred back **after program completion**.



CUSTODY-BASED TRANSFERS

TDCJ may transfer inmates based on **custody changes** due to behavior or disciplinary actions.

The UCC reviews the custody level **every 6 months**.



Have questions or need help navigating transfers?

TPA is here to support you and your loved one.

**P.O. Box 1563
Pearland, TX 77584**

